

## What should I do when I reach my quota?

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When the amount of data in your Pleiades home directory or your Pleiades /nobackup directory exceeds the soft quota, you will receive an email informing you of your current usage and how much grace period remains.

It is expected that your data will occasionally exceed the soft quota, as needed. However, if your data still exceeds the soft quota after 14 days—or if it exceeds the hard quota—you must delete unneeded files and archive infrequently used files until the amount of data is below the soft limit. To archive files, transfer them to the Lou mass storage system.

If you have a long-term need for higher quota limits, send a justification to [support@nas.nasa.gov](mailto:support@nas.nasa.gov). Your request will be reviewed by management for approval.

For more information, including quota limits, see:

- [Quota Policy on Disk Space and Files](#)
- [Pleiades Home Filesystems](#)
- [Pleiades Lustre Filesystems](#)
- [Lou Mass Storage System](#)

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